

FUNCTIONS OF A MUNICIPAL COUNCIL/CITY (Local government act Cap 245 part 5.)

- Staff establishment structure and setting of remuneration standards
- Setting of service delivery standards
- Recruitment and payment of salaries of established staff
- Property evaluation and valuation lists
- Setting of levels of trade license and fees
- Monitor the general administration and provision of services in the divisions
- Ordinance legislation
- Determination of taxation level and setting of receipting media
- Procurement of drugs
- Central laboratory services
- Mortuary and cemeteries
- Local examination in schools
- Co-curricular activities
- Procurement and management of refuse tipping sites
- Procurement and management of heavy plant equipment
- Loan repayment
- Construction and maintenance of major drains
- Installation of traffic signals
- Road construction and maintenance
- Legal services interpretation and prosecution
- Architectural and design standards
- Approval of building plans
- Master structure plan
- Cadastral survey and mapping
- Approval of schemes
- City councilors expenses
- Street lighting and energy charges
- Audit
- Tender board expenses
- District service commission expenses
- Broad policy and objective guidelines
- Advertising standards
- Mailo land administration
- Staff training

Division functions

- Payment of salaries to support staff
- Determine staffing levels
- Division council expenses
- Poverty eradication
- Administration of licenses

- Assessment of graduation tax
- Revenue collection
- Health education and visiting
- Vector and vermin control
- Secondary drains
- Curative services (clinics)
- Immunization
- Food and drug inspection
- AIDs education
- Administration of markets
- Control of development-enforcement of building rules
- Primary and nursery education
- Monitoring the utilization of grants
- Grass cutting and maintenance of parks
- Road sweeping
- Repair of marram and earth roads
- Environmental care and protection
- Neighborhood structure plans
- Local land management
- Law enforcement
- Welfare and community services
- Agriculture and veterinary extension services
- Youths, persons with disability, women and sports
- Cooperative society and groups
- Spring protection and provision of drinking water
- Any other services imposed by parliament or agreed upon between the division and city or municipal council as the case may be.